

GETABSTRACT REVIEW OF **Eat That Frog**

21 Great Ways to Stop Procrastinating and Get More Done in

STEP 1

Have your team read the [getAbstract summary](#).

STEP 2

Schedule a team meeting to discuss the questions below.

STEP 3

Have a discussion with your team.

The best rule for success is to think on paper. Write down your goals. Every night, make a list of what you want to accomplish the next day. Have a master list, a monthly list, a weekly list and a daily list. Identify the one skill that, if you developed it, would have the biggest impact on your career success.

Discussion Questions

- 1.Explain the title of this summary.
- 2.What do you think the author's purpose was?
- 3.How can we apply the concepts shared in this summary?
- 4.Do you have a new perspective as a result of reading this summary?
- 5.The key to success is action, Explain.
- 6.How we can help our teams be more effective and better manage their time?

“Simply put, some people are doing better than others because they do certain things differently and they do the right things right.”

Eat That Frog
Brian Tracy

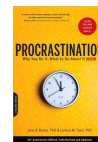
Additional resources



Time Management



Procrastination



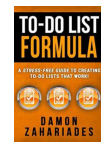
Procrastination



Your Best Just Got Better



Finish



To-Do List Formula

