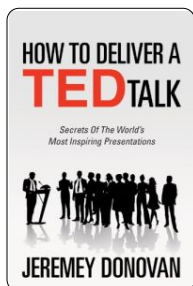


MEETING IN A BOX

What Makes A Good Presentation

Having presence means being aware of the people, tasks, and context around you. Effective presentation skills are the ability to convey information to an audience in a clear, effective, and appropriate manner. These skills are therefore fundamental to any professional's success. Learn how to be confident in any situation that will help you become a confident person with excellent presentation skills.



- **Step 1:** Have your team read the getAbstract summary of [How to Deliver a TED Talk](#). To access the summary, click on the book cover.
- **Step 2:** Schedule a team meeting to discuss the questions below.
- **Step 3:** Have a discussion with your team.

“Every part of your speech, the opening, the body and the conclusion, offers an opportunity to tell a story.”

Jeremy Donovan

Author – How to Deliver a TED Talk

Discussion Questions

1. When did you first started speaking in front of a crowd? How do you present yourself?
2. How often do you present your work in front of other people?
3. Do you have a presentation for a big audience coming up? How do you prepare for it?
4. When did you realize how important presentations were?
5. What is your number one take-away from the book summary?

Additional resources:



Public Speaking



Presenting